

The Indian River County District School Board met on Tuesday, June 26, 2012, at 6:00 p.m. The business meeting was held in the Teacher Education Center located at the J.A. Thompson Administrative Center, 1990 25th Street, Vero Beach, Florida. School Board Members attending were: Chairman Jeff Pegler, Vice Chairman Carol Johnson, and Board Members: Matthew McCain, Karen Disney-Brombach, and Claudia Jiménez. Dr. Frances J. Adams, Superintendent of Schools, and School Board Attorney Suzanne D'Agresta were also present.

### **Business Meeting**

- I. Called Meeting to Order – Chairman Pegler
- II. Invocation was given by Pastor Jack Diehl, Our Savior Lutheran Church.
- III. PLEDGE OF ALLEGIANCE TO THE FLAG – Chairman Pegler
- IV. ADOPTION OF AGENDA  
Chairman Pegler called for a motion to adopt the Orders of the Day. Mrs. Disney-Brombach moved approval to adopt the Orders of the Day. Mrs. Johnson seconded the motion and it carried unanimously, with a 5-0 vote.
- V. PRESENTATIONS  
No presentations.
- VI. CITIZEN INPUT  
Beth Weatherstone requested to speak on high stakes testing resolution.  
Harry Hurst requested to speak on public's view on Superintendent's performance.
- VII. CONSENT AGENDA  
Chairman Pegler called for a motion to adopt the Consent Agenda. Mrs. Johnson moved approval of the Consent Agenda. Mr. McCain seconded the motion and it carried unanimously, with a 5-0 vote.
  - A. Approval of Minutes – Dr. Adams**
    1. Student Accident Insurance Workshop held 6/12/2012
    2. Round Table Discussion held 6/12/2012
    3. Regular Business Meeting held 6/12/2012Superintendent recommended approval.
  - B. Approval of Personnel Recommendations – Mrs. Lannon**

Attached was a list of personnel recommendations, which included personnel additions, terminations, and/or changes. Superintendent recommended approval.

**C. Approval of Budget Amendment – Mr. Morrison**

This request was for approval of the following budget amendment for fiscal year ending June 30, 2012:

Special Revenue Amendment #2 – December 2011 through May 2012

Superintendent recommended approval.

**D. Approval of Donation – Mr. Morrison**

Glendale Elementary School received a donation in the amount of \$15,250 from Dr. Johnny Benjamin for the third through fifth grade students who won a reading challenge. The students were presented gift cards to Wal-Mart.

Superintendent recommended approval.

**E. Approval to Delete Fixed Assets – Mr. Morrison**

This request was for approval to delete fixed assets in accordance with Florida Statutes 274.07 (Board submittal). Also, in pursuant to Chapter 274.02 F.S., annual inventories were performed at each school/department for the fiscal year ending June 30, 2012. Attached was a list by school/department of property not reconciled. This request was that the property be deleted from the Fixed Asset Ledger. In addition, the attached lists represented property records that were recorded for building materials and improvements for the old Vero Beach Elementary campus. The old campus buildings would be demolished as per the existing construction contracts. This request was to have these records deleted from the Fixed Asset Ledger. Superintendent recommended approval.

**F. Approval of 2011-2012 Fire Safety Reports – Mr. Morrison**

The 2011-2012 School Fire Safety Reports for each school and facility were attached. According to State Requirements for Educational Facilities (SREF) and Florida Statutes, these reports were to be submitted to the Board each year. Superintendent recommended approval.

**G. Approval of 2011-2012 School Safety and Security Self-Assessment Report – Mrs. Lannon**

The 2011-2012 School Safety and Security Self-Assessment Report was attached. The assessment was submitted annually and was required by the Safe Passage Act enacted in 2001, with the objective to have a clearly-directed safety and security plan. Superintendent recommended approval.

**H. Approval of Extended Day Program Fee Schedule – Mrs. D’Albora**

The Extended Day Program offers before and after school childcare at each public (non-charter) elementary school in Indian River County. No cost to the District. Superintendent recommended approval.

**I. Approval of Dual Enrollment Agreement with Indian River State College for 2012-2013 – Mrs. D’Albora**

The Dual Enrollment Agreement between the School District of Indian River County and Indian River State College allowed for the enrollment of high school students in dual enrollment courses for the school year 2012-2013, in accordance with section 1007.271, F.S. This allowed the enrollment of an eligible secondary student in a post-secondary course creditable towards high

- school completion, a career certificate, or an associate degree. The cost to the District was for textbooks beyond the State allocation which was approximately \$27,683 per year. Superintendent recommended approval.
- J. Approval of Chung's Taekwondo Transportation Agreement – Mrs. D'Albora**  
The Extended Day Program requested approval of a Transportation Service Agreement between the School District and Chung's Taekwondo. This agreement was effective August 20, 2012, through August 19, 2013, at no cost to the School District. Superintendent recommended approval.
- K. Approval of Vero Beach High School's Math Team to Participate in National Mu Alpha Theta Convention in Boston Massachusetts – Mrs. D'Albora**  
Permission was requested for the Math Team and escorts to travel to Boston, Massachusetts, from July 8, 2012, through July 13, 2012, to participate in the "National Mu Alpha Theta Convention", which consisted of competitions in many areas of mathematics and grade levels. All insurance coverage paperwork was submitted and approved by Risk Management. There was no cost to the District. Superintendent recommended approval.
- L. Approval of Contract Extension for North County Charter School - Mrs. D'Albora**  
The Board of Directors of North County Charter requested that the School District of Indian River County extend the deadline for North County Charter contract for one year, June 30, 2013, while conducting a renewal application. Superintendent recommended approval.
- M. Approval of 2012-2013 Salary Schedules, Pay Date Schedule, and Personnel Work Calendars – Mrs. Lannon**  
Attached were the 2012-2013 school year salary schedules, pay date schedule, and personnel work calendars. Superintendent recommended approval.

#### Introductions of New Staff

Dr. Adams introduced Roxanne Decker, as the new Principal of Gifford Middle School; John Earman, the new Director of Maintenance; Chris Kohlstedt, Director of Assessment and Accountability; and Lillian Torres-Lopez (Martinez), the new Director of Student Services.

#### VIII. ACTION AGENDA

- A. Approval of Summary of Superintendent's 2011-2012 Evaluation – Chairman Pegler**  
Dr. Adams began her position as Superintendent of Schools on June 28, 2011. As per her employment contract, each Board Member independently prepared an evaluation and met with Dr. Adams to review her evaluation. The evaluation forms were submitted to Chairman Pegler, who prepared the summary. Board Members voted on the acceptance of the summary.

Mrs. Johnson moved approval to accept the Summary of the Superintendent's 2011-2012 Evaluation. Mrs. Disney-Brombach seconded the motion. Board Members spoke on this topic. Board Members voted unanimously in favor of the motion, with a 5-0 vote.

**B. Approval of 2012-2013 Florida School Board Association Membership – Dr. Adams**

The Association provided invaluable Board leadership training, research, and lobbying of legislative issues. The annual membership dues would remain the same as for the previous five years at \$15,391.00. Superintendent recommended approval.

Mr. McCain moved approval of the 2012-2013 Florida School Board Association Membership. Ms. Jiménez seconded the motion. Board Members spoke on the topic. Board Members voted unanimously in favor of the motion, with a 5-0 vote.

**C. Approval to Adopt the Florida School Boards Association's Resolution on High Stakes Testing – Dr. Adams**

The purpose of the adoption was to support the Florida School Boards Association's Resolution on High Stakes Testing. The Resolution strongly supported accountability and delivery of a uniform, efficient, safe, secure, and high-quality system of free public schools guaranteed under the Constitution of Florida. Superintendent recommended approval.

Mrs. Johnson moved approval to adopt the Florida School Boards Association's Resolution on High Stakes Testing. Ms. Jiménez seconded the motion. Board Members spoke on the topic of testing mandates. Chairman Pegler called for a roll call vote as follows:

Mr. McCain	Yes
Ms. Jiménez	Yes
Mrs. Disney-Brombach	Yes
Mrs. Johnson	Yes
Chairman Pegler	Yes

Board Members voted unanimously in favor of the motion, with a 5-0 vote.

**D. Approval of IBM Support Renewal for 2012-2013 – Mrs. D'Albora**

IBM provided the District with support and maintenance of the IBM i5 computer system. This was the core technology system that ran all critical business applications such as HR, Payroll, Finance, and Student systems. In 2007, the District upgraded to the IBM i5 computer system. At that time, five years of maintenance and support were bundled into the purchase. Starting 7/01/2012, the maintenance and support agreement would become a yearly renewal with a cost impact of \$30,229.46. Superintendent recommended approval.

Mrs. Disney-Brombach moved approval of the IBM Support Renewal for 2012-2013. Mr. Green stated that he recommended a yearly contract in case the systems were replaced. He said that a five-year opportunity would be good but the cost generally stayed the same. The payment would be from the General Fund. Board Members voted unanimously in favor of the motion, with a 5-0 vote.

**E. Approval of Release of Final Payment to Summit Construction Management, Inc., for the Dodgertown Elementary Cafeteria Project (2010-05) – Mr. Morrison**

Approval was recommended for the release of Final Payment in the amount of \$57,656.47 to Summit Construction Management, Inc., for the completion of the Dodgertown Elementary Cafeteria Project (#2010-05). On December 8, 2009, the Board approved the Owner/Contractor Construction Agreement for this project with a contract price in the amount of \$2,934,400.00 (\$2,620,000 Contractors Bid Price/\$314,400 Owner Added Contingency), with the final construction cost for this project totaling \$2,882,821.45. The unused portion of the Owner Added Contingency, in the amount of \$51,578.55, was a savings to the District. Final payment of this project was being brought to the Board for approval in accordance with Florida Statute 1013.50. The final payment to the contractor consisted of the project retainage, which was held until project completion. Superintendent recommended approval.

Mrs. Johnson moved approval of the release of final payment to Summit Construction Management, Inc., for the Dodgertown Elementary Cafeteria Project (201005). Mrs. Disney-Brombach seconded the motion. Mr. Morrison stated that the savings would be rolled over to the proposed Five-Year Capital Outlay Plan as discussed at today's 1 p.m. workshop. Board Members voted unanimously in favor of the motion, with a 5-0 vote.

**F. Approval of Standard Form of Agreement between Owner and Architect for Fellsmere Elementary School Expansion/Addition (2012-04) – Mr. Morrison**

Approval was recommended for the Standard Form of Agreement between the School District of Indian River County and Edlund Dritenbas Binkley Architects and Associates, P.A. This agreement was for professional Architectural Services for the Fellsmere Elementary School expansion and addition. This project would consist of an addition and remodeling of the cafetorium building, as well as the addition of a two-story classroom building. The total contract amount, as defined in Article 11 Basis of Compensation in The Standard Form of Agreement, was \$520,521.00, which included the lump sum fee for basic services in the amount of \$493,828.00 and a contingency amount of \$26,693.00. Superintendent recommended approval.

Mrs. Disney-Brombach moved approval of standard form of agreement between Owner and Architect for Fellsmere Elementary School expansion/addition (2012-04). Dr. Adams stated that there were 13 portables on the campus. She said that they wanted permanent classrooms for those students. Dr. Adams said that the school's cafeteria was the smallest in the County. Board Members talked about the proposed improvements. Board Members voted unanimously in favor of the motion, with a 5-0 vote.

**G. Approval to Issue a Change Order to Barth Construction Company for the Osceola Magnet School New Parent Pick-Up/Drop-Off Loop and Outside Lighting Improvement Project (2009-22/Project 17) – Mr. Morrison**

Approval was recommended to issue Change Order Number One, Two, Three and Four to Barth Construction Company in the amount of \$64,052.00 for the Osceola Magnet School Parking and Parent Pick-Up/Drop-Off Loop and Outside Lighting Improvement Project #2009-22/Project 17. Approval of these Change Orders would bring the total contract amount for this project from \$341,988.64 to \$406,040.64. Descriptions were as follows.

**Change Order One: \$ 1,731.00** – Additional Asphalt Parking Area – additional asphalt parking area and credit for the reduction of concrete sidewalk, handicapped parking striping and signs

**Change Order Two: \$34,699.00** – Additional Site Lighting – required on the Parent Pick-Up Loop

**Change Order Three: \$ 7,759.00** – Revised Concrete and Additional Benches – reduction in the amount of concrete sidewalk and the addition of (14) 18' long aluminum benches

**Change Order Four: \$19,863.00** – Replace Outfall Structure and Pipe – removal of the existing outfall structure and pipe and installation of new structure and pipe and restoration of work area

Superintendent recommended approval.

Mrs. Johnson moved approval of the change order to Barth Construction Company for the Osceola Magnet School new parent pick-up/drop-off loop and outside lighting improvement project (2009-22/Project 17). Mr. McCain seconded the motion. Mr. Morrison said that the PTA was addressing the hard court area. Board Members moved approval of the motion unanimously, with a 5-0 vote.

**H. Approval to Award Contract for Student Accident Insurance - SDIRC 2012-05 - Mr. Morrison**

The Department of Human Resources and Risk Management requested that an RFP be promulgated for Property and Casualty Insurance and Student Accident Insurance Program Coverage. Property and Casualty was Board approved on April 24, 2012. This recommendation was for the Student Accident Insurance for basic coverage and catastrophic coverage. The

annual premium for basic coverage was \$265,122. The annual premium for the catastrophic coverage was \$30,266.30 which covered all enrolled students for all school sponsored and supervised activities. It was recommended that the District enter into a contract with Employers Mutual, Inc., (EMI) to provide basic and catastrophic student accident insurance coverage. Superintendent recommended approval.

Mrs. Disney-Brombach moved approval to enter into a contract with Employers Mutual, Inc., (EMI) to provide basic and catastrophic student accident insurance coverage at an annual premium of \$30,266.30, which covered all enrolled students for all school-sponsored and supervised activities. Mrs. Johnson seconded the motion and it carried unanimously, with a 5-0 vote.

IX. SUPERINTENDENT'S REPORT

Dr. Adams reported on the Auditor General's entrance meeting for the school year ending June 2012. She spoke of the reduction of 800 student stations, with the moving of Osceola to Thompson and the closing of Thompson's Life-Long Learning/Pre-K School. Dr. Adams mentioned that the District would be working on replacing temporary student stations with permanent space. She stated that all of the work would be done without borrowing. Dr. Adams reminded the audience of the upcoming Town Hall meeting on Thursday at Dodgertown Elementary School at 7 p.m. She also met with Channel 10, Jose Guerra, regarding the 0.6 Referendum. Dr. Adams also reminded everyone of the upcoming July 12 Parent/Staff Discussion at Beachland Elementary to present an option for the student drop-off, pick-up loop.

Mr. Morrison verbally corrected the information that was in the newspaper regarding property taxes.

X. DISCUSSION

Ms. Jiménez requested to discuss scheduling of meetings for the new school year.

XI. SCHOOL BOARD MEMBER MATTERS – Chairman Pegler

Ms. Jiménez reported on the number of student activities. Ms. Jiménez thanked staff for keeping our students engaged.

Mrs. Disney-Brombach stated that there were a number of school sites open for summer meals for needy students. She encouraged the community to spread the word.

Chairman Pegler thanked Mrs. Johnson for her assistance in his absence this morning and Mrs. Disney-Brombach for her new position as Vice Chairman of the Florida School Boards Association and Ms. Jiménez for volunteering to serve on FSBA Committees.

XII. INFORMATION AGENDA

**A. Financial Report for Month Ending April 30, 2012 – Mr. Morrison**

Attached was the Financial Report for month ending April 30, 2012.

XIII. SUPERINTENDENT'S CLOSING

Dr. Adams announced that it was Pam Lannon's last day as Assistant Superintendent of Human Resources and Risk Management. She said that she was very grateful for everything Mrs. Lannon has done for the School District.

Dr. Adams thanked Board Members for their honesty, regarding her evaluation. She said that she was here to learn. Dr. Adams said that the goal was for the District to have continuous improvement.

XIV. ADJOURNMENT – Chairman Pegler

With no further business, the meeting adjourned at approximately 6:52 p.m.